## LINDFIELD FC



### Manager's Admin: MiniRoos

All managers and coaches are required to register via PlayFootball.

Volunteers are required to register so that they have an opportunity to view and understand the Terms and Conditions that they are bound by with regards to their involvement at our club and as a member of the NSFA football community.

Your contact details are then transferred into the MyClubMate (MCM) Club Administration System.

- This allows your **Age Coordinator** to then allocate you as a manager (or coach) to your team and assign you a team password you will use to sign in:
- Team Manager's can't be given access to MCM until teams have been finalised.
- The portal is used to provide the manager the contact details of players in the team and record game results.

#### How do I sign in?

- Enter the following URL your smartphone. <a href="https://nsfalnfld.myclubmate.com.au/TeamManagers/default.asp">https://nsfalnfld.myclubmate.com.au/TeamManagers/default.asp</a>
- To Log in, you will need the following information:
  - Username (Email address you registered in Play Football with)
  - Password (Provided by your Age Coordinator)
  - You will then be able to select your team from the dropdown list





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Once logged in, the following menu will appear. *Everything* you need to do for your team admin is accessible here. NB Not all menu items are used in MiniRoos – most of the items are for the competition ages groups U12-U18.



#### Find who is in the team and establish contact.

Click on Team Details to access all your individual team players' details such as name, email address and phone numbers.

You can 'Send Team Emails' through this admin system, or utilise an outside app such as 'Teamer', 'WhatsApp' etc for group chats if you need.